

BELLAIRE PUBLIC LIBRARY
REGULAR MEETING OF THE BOARD OF TRUSTEES
AT: 111 SOUTH BRIDGE STREET, BELLAIRE, MI
Date: Friday May 16, 2025
MINUTES

TRUSTEES ATTENDING: Diane Bennett, Mary Edens, Don Hirt, Sue Holtzmann, Lee Kerr, Sydney Luke

EXCUSED ABSENCE: Director Tom Shilts.

CALL TO ORDER: President Edens called the meeting to order at 9:30 am

PUBLIC COMMENTS: none

APPROVAL OF AGENDA: **Motion by Kerr, second by Holtzmann to approve the agenda. Motion carried.**

APPROVAL OF MINUTES: **Motion by Kerr, second by Holtzmann to approve the April 18, 2025 regular meeting minutes of the Board. Motion carried.**

FINANCIAL REPORT: Financial Report for April and March presented. Balance Sheet: As of March 31 there were total assets of \$563,417.16. There was \$563,417.16 in Total Liabilities and Equity. Income in March was \$23,180.19. Total expenses in March was

\$17,554.96 and total net income for the month of \$ 5,625.23.

In April we have total assets of \$563,630.94 and \$563,630.94 in Total Liabilities and Equity. Income in April was \$13,162.26. Total expenses in April was

\$13,030.90 for a total net income for the month of \$131.36 **Motion by Holtzmann, second by Luke to approve the April and May Financial report. Motion carried.**

LIBRARIAN'S REPORT: Shiltz report tabled until next month.

Staff evaluations due.

Check website for updates on events and library news.

Evaluations for Director due.

COMMITTEE REPORTS:

- Finance Committee: none
- Policy Committee- none

OLD BUSINESS:

Volunteer /Friends/Community support recognition plans for May 19th.

NEW BUSINESS:

Virtual work for staff. **Motion by Kerr, second by Luke to approve acknowledgement of virtual work as part of salaried professional if needed. Motion carried. Motion by**

Bennett, second by Kerr to have Director determine additional leadership responsibility from staff member

CORRESPONDENCE: none

GRANTS, MEMORIALS & DONATIONS: none

UPDATES AND REMINDERS: none

TRUSTEE COMMENTS: Trustee Sydney Luke to leave board after the June monthly meeting. This requires a Forest Home Candidate to take her place.

PUBLIC COMMENTS: none

MEETING ADJOURNMENT: **Motion Kerr, second by Luke to adjourn meeting at 10:50am. Motion carried.**

NEXT MEETING: June 13, 2025.

Respectfully submitted, Diane Bennett, Secretary

Approved

6/13/2025